

**RESOLUTION No. 2010-19**

**A RESOLUTION OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, SETTING THE CALENDAR FOR THE PREPARATION OF THE 2011/2012 BIENNIAL BUDGET AND 2011-2016 CAPITAL FACILITIES PLAN UPDATE.**

**WHEREAS**, Ordinance 2002-11 adopted by the Bainbridge Island City Council on April 24, 2002 and as amended by Ordinance 2007-29 affecting Section 2.82 of the Bainbridge Island Municipal Code calls for the adoption of an "Annual Budget and Planning Calendar"; and

**WHEREAS**, the calendar was distributed to the City Council at its Study Session of April 7, 2010 and was discussed at the Study Session of April 21, 2010 and they agreed that the following initial budget schedule for preparation of the 2011/2012 Budget and 2011-2016 Capital Facilities Plan Update was reasonable; now, therefore,

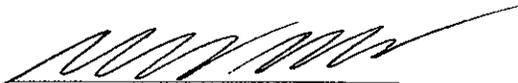
**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

The attached events and dates shall compromise the setting of the initial 2011/2012 Budget and 2011-2016 Capital Facilities Plan Update Calendar:

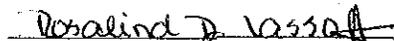
**EFFECTIVE DATE.** This resolution shall take effect immediately upon passage.

**PASSED** by the City Council this 28th day of April 2010.

**APPROVED** by the Mayor this 28<sup>th</sup> day of April 2010.

  
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Bob Scales, Mayor

**ATTEST/AUTHENTICATE:**

  
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Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	April 23, 2010
PASSED BY THE CITY CLERK:	April 28, 2010
RESOLUTION NO.	2010-19

**2011/2012 Combined STAFF and COUNCIL BUDGET CALENDAR**

	<u>Date</u>
CFP Briefing with IGWG	Monday, January 25, 2010 Monday, March 15, 2010
Budget Calendar Setting City Council Worksession first touch	Wednesday, April 07, 2010
Budget Calendar Setting City Council Worksession	Wednesday, April 21, 2010
2010 Capital Request Letters out to City Council, committees and community groups with staff coordination(if needed)	Wednesday, April 28, 2010 (Reg CC Mtg)
Public Hearing on Goals and Objectives, Budget and Financial Policies	Wednesday, May 19, 2010 (Council Worksession)
2010 Capital Request Letters back from City Council, committees and community groups with staff coordination (if needed)	Monday, May 31, 2010
Staff prepared preliminary 2011-2016 CFP	Tuesday, June 01, 2010
Finalize Goals and Objectives, Budget and Financial Policies	Wednesday, June 02, 2010
Ordinance/Resolution Goals and Objectives, Budget and Financial Policies (if needed)	Wednesday, June 23, 2010 (Reg CC Mtg)
2011 Community Service Request Letters to agencies/committees	Thursday, July 01, 2010
Department Kickoff – all departments	Monday, July 12, 2010
2010 Mid-Year Financial Update/Preliminary 2011 Forecasts 2010 Mid Year Executive Update	Wednesday, July 28, 2010 (Reg CC Mtg)
Departmental input to Munis due	Monday, August 02, 2010
Planning Commission Study Session 2011 -2016 CFP	Thursday, August 12, 2010
Departmental Budgets and Requests Delivered to City Manager All departments present	Monday, August 16, 2010
Departmental Reviews (internal)	Monday, August 23, 2010
First Carryover estimates due to Finance 2011 Community Service Request Letters returned from agencies/committees	Wednesday, August 25, 2010 (Reg CC Mtg)
Planning Commission Public Hearing 2011 -2016 CFP	Thursday, August 26, 2010
Departmental Check Back	Monday, August 30, 2010
All input due to Finance	Wednesday, September 01, 2010
Second Carryover estimates due to Finance	Wednesday, September 08, 2010
City Manager's Budget Delivered to Public & City Council	Wednesday, September 29, 2010 (Council Worksession)
City Council Deliberations	October - November
1st Reading 2011-2016 Capital Facilities Plan	Wednesday, October 13, 2010 (Reg CC Mtg)
2nd Reading and Public Hearing 2011-2016 Capital Facilities Plan 1st Reading 2011 Property Taxes	Wednesday, October 27, 2010 (Reg CC Mtg)
1st Reading 2011/2012 Budget 2nd Reading 2011 Property Taxes/Public Hearing/waive 3rd Reading	Wednesday, November 10, 2010 (Reg CC Mtg)
Last carryover estimates due to Finance (internal)	Friday, November 19, 2010
2nd Reading and Public Hearing on the 2011/2012 Budget	Monday, November 22, 2010 (Reg CC Mtg Public Hearing)
3rd Reading and Adoption of 2011/2012 Budget 3rd Reading and Adoption of 2011-2016 Capital Facilities Plan	Wednesday, December 08, 2010 (Reg CC Mtg)