

City of Bainbridge Island
PLANNING & COMMUNITY DEVELOPMENT



MEMORANDUM

TO: Planning Commission
FROM: Libby Hudson
DATE: January 6, 2010
RE: Shoreline Master Program Update

The City is beginning the process to update the shoreline goals, policies and regulations of our Shoreline Master Program (SMP), as required by the State. Our SMP was adopted in 1996, and while minor amendments have been processed, we have not adopted an overall update to the Program since it was adopted in 1996.

State Mandate and the Purpose of SMP Updates: In 2003, the State amended the Shoreline Management Act (SMA), adopting new SMP Guidelines* and setting a new update schedule. The State SMP Guidelines are standards that local governments must meet in drafting their required SMPs. The SMP Guidelines translate the broad policies of the SMA into standards for regulating shoreline uses.

Since most of the original SMPs state-wide were adopted in the 1970's and significant advances have been made in our understanding of ecological shoreline processes and how to protect and restore valued shoreline resources, the State made major changes to the 2003 updated SMP Guidelines. Some of the requirements for our SMP now include "no net loss" of shoreline ecological functions, and reclassification of shoreline designations based on existing use, biological and physical character, and community goals. The Guidelines will be used to develop our SMP Update and by the Department of Ecology in reviewing and approving our Program. I have attached the SMP Guidelines for your information.

Grant and Schedule: To meet the challenges of the new Guidelines, the State provides guidance to local jurisdiction's and offers support through grants. The 2003 amendment to the SMA also set the schedule for the City of Bainbridge Island to adopt our next SMP update by December 1, 2011, with the ability to request a one year extension. SMP Update grants are provided through the Department of Ecology, and the City is eligible for a \$200,000 grant. In September 2009, the City entered into a grant agreement with Ecology agreeing to the tasks and process outline in the attached colored chart entitled "Shoreline Master Program Planning Process." The City intends to utilize the funds for 1) public outreach, including facilitation, 2) an update to our Nearshore Assessment, and 3) scientific support.

Shoreline Planner: We are currently searching for a planner to fill Peter Namtvedt Best's former position and lead the SMP Update.

*Note: The term "Guidelines" can be confusing: The Guidelines are rules under the Washington Administrative Code (WAC) and as such, they carry the force of law. In other words, they are not merely suggestions or "guidance". The Guidelines are the standards by which the Department of Ecology determines whether a local SMP will receive state approval.

FIGURE 1: SHORELINE MASTER PROGRAM PLANNING PROCESS

7/13/09

SMP UPDATE PROCESS	SPECIFIC PLANNING TASKS	PRODUCTS
<p>Phase 1: Preliminary Shoreline Jurisdiction and Public Participation Plan</p>	<p>Task 1.1: Identify preliminary shoreline jurisdiction - shorelines & shorelands Task 1.2: Develop public participation plan (citizen, technical, Ecology, other stakeholders) Task 1.3: Demonstrate how Phase 1 complies with Guidelines</p>	<p>Product 1.1: Preliminary map of local shorelines & shorelands subject to the SMP Product 1.2: Public participation plan Product 1.3: Documentation in SMP submittal checklist</p>
<p>Phase 2: Shoreline Inventory & Shoreline Analysis & Characterization</p>	<p>Task 2.1: Complete shoreline inventory Task 2.2: Conduct shoreline analysis Task 2.2.1: Characterize ecosystem-wide processes Task 2.2.2: Characterize shoreline functions Task 2.2.3: Conduct shoreline use analysis and evaluate public access opportunities Task 2.3: Prepare shoreline priority and character classification Task 2.4: Demonstrate how Phase 2 complies with Guidelines</p>	<p>Product 2.1: Drafts of inventory data source data maps/inventory information Product 2.2: Shoreline inventory and characterization report with map products & GIS files including characterization of ecosystem-wide processes Product 2.3: Characterization of shoreline functions Product 2.4: Identification of potential protection and restoration needs Product 2.5: Shoreline use & public access analysis Product 2.6: Shoreline management recommendations Product 2.7: Documentation in SMP submittal checklist</p>
<p>Phase 3: Shoreline Environment Designation, Policy & Regulation Development; Cumulative Impacts Analysis</p>	<p>Task 3.1: Conduct community visioning process Task 3.2: Develop general goals, policies & regulations Task 3.3: Develop environment designations Task 3.4: Develop shoreline use & modifications policies, regulations & standards Task 3.5: Develop administrative provisions Task 3.6: Prepare preliminary cumulative impacts analysis Task 3.7: Demonstrate how Phase 3 complies with the Guidelines</p>	<p>Product 3.1: Shoreline management strategy Product 3.2-3.5: Complete Draft SMP, including: • Draft general goals, policies & regulations • Draft environment designations • Draft shoreline use & modifications policies, regulations & standards • Draft administrative provisions Product 3.6: Preliminary cumulative impacts analysis Product 3.7: Documentation in SMP submittal checklist</p>
<p>Phase 4: Restoration Plan; Revisiting Phase 3 Products as Necessary</p>	<p>Task 4.1: Prepare restoration plan Task 4.2: Revisit environment designations, policies and regulations to finalize jurisdictional impacts Task 4.3: Demonstrate how NIMS is achieved Task 4.4: Demonstrate how Phase 4 complies with Guidelines</p>	<p>Product 4.1: Restoration plan Product 4.2: Revised SMP cumulative impacts analysis and jurisdictional impacts Product 4.3: NIMS report Product 4.4: Documents from in SMP submittal checklist</p>
<p>Phase 5: Local Approval</p>	<p>Task 5.1: Assemble complete draft SMP and submit to Ecology for informal review Task 5.2: Complete SEPA review, documentation Task 5.3: Provide GMA 60-day notice of intent to adopt Task 5.4: Hold public hearing Task 5.5: Prepare responsiveness summary and respond to public comments Task 5.6: Adopt SMP and submit to Ecology Task 5.7: Demonstrate how Phase 5 complies with Guidelines</p>	<p>Product 5.1: Final draft SMP Product 5.2: SEPA products (checklist, MDNS/EIS; SEPA notice) Product 5.3: Evidence of compliance with GMA notice requirements Product 5.4: Public hearing record Product 5.5: Responsiveness summary Product 5.6: Complete SMP submittal package Product 5.7: Documentation in SMP submittal checklist</p>
<p>Phase 6: State Approval</p>	<p>Task 6.1: Provide public notice & opportunity for comment; respond to comments received Task 6.2: Prepare decision packet including findings & conclusions; transmittal letter; conditions of approval (if any); & responsiveness summary Task 6.3: Work with local government to finalize local adoption</p>	<p>Product 6.1: Responsiveness summary Product 6.2: Decision package submitted to local government Product 6.3: Final SMP adoption incorporating any Ecology conditions of approval; SMP takes effect</p>